



## VISUALS ASSISTANT APPLICATION (2) GAUNTLET 2022

### Overview

The visuals section at the Gauntlet is hiring two visuals assistants from June 6th to December 19th, 2022. The timeframe of this position may be extended on the basis of performance in this role. The visuals assistant is a volunteer position with additional responsibilities and will report to the visuals editors.

### Role Expectations

1. Weekly meetings with the visuals editors.
2. Attend events (sports games, festivals, etc.) when required.
3. Provide a minimum of one visual per week (self-chosen).
4. Hand out visuals volunteer assignments.
5. Help organize and set up visuals showcase and provide *minimum* one visual per visuals showcase.
6. Friendly and professional interactions with the visuals volunteers.

### Job Requirements

- Current undergraduate students at the University of Calgary will be given priority, but graduate students, new graduates (within one year) with experience will be considered.
- Skills:
  - Photography and/or graphic design experience
  - Strong organizational skills
  - An understanding of your weekly commitments and assignments
  - Ability to work independently and collaboratively in a rapidly changing environment

### Communication

Communication between the assistants and the editors will primarily be held in person and via Slack. Any serious or complex messages can be sent over email.

### Compensation

This 2022 year will not include compensation. However, all volunteers can compete for a Yacowar Award scholarship. You will have a higher chance of receiving a scholarship if expectations for the assistant's role are met.

## **To Apply**

Please send a cover letter, a resume, and three pieces of relevant past work (photography, graphic design, etc.) to Megan Koch and Valery Perez at [visuals@thegauntlet.ca](mailto:visuals@thegauntlet.ca). Selected applicants will be notified over email. Be prepared for a potential interview.

**Deadline for applications is May 30th at 4:00PM.**

If there are any questions/concerns about the presented information, please email [visuals@thegauntlet.ca](mailto:visuals@thegauntlet.ca)